# **Berkshire's Reopening Information**

(8:30-1:15 Phase II, 8:30-3:15 Phase III, IV)

Introductory statement: These procedures are in place for the safety of all students and staff at Berkshire.

#### **Arrival & Dismissal Procedures:**

- School hours are 8:30-3:15
- The late bell rings at 8:45.
- Walkers may enter through the rear entry or front entry each day.
- All car riders must complete a form and will receive a placard with a number for their vehicle. Parents must remain in the car at all times during arrival and dismissal. Parents may be asked to show identification.
- Walkers in PreK and K will exit through classroom doors.
- Walkers in grades 1-3 will exit through the rear walker door of the school
- Walkers in grades 4-5 will exit through the front middle door of the building.

#### **Face Covering:**

- Face coverings are required for all persons in a BCPS facility or vehicle as well as on BCPS property. Face coverings are required during transportation to/from school on a bus as well as outdoors on campuses.
- Each school, office, and school bus will have a supply of disposable face coverings for students and employees who forget their face covering or whose face covering becomes soiled or damaged.

### Screening & Stay Home When Appropriate:

- All employees and students are expected to screen themselves daily for symptoms of COVID-19.
- **Remain home** if you have symptoms, confirmed COVID-19 illness, had recent contact with a person with COVID-19 and/or awaiting test results.
- Parents will receive a screening checklist and magnet with the screening practices.

### **Social Distancing:**

- Classroom furniture is arranged to provide 6-feet separation between students, when possible.
- Reduce gathering of students in any area refer to changes in arrival and dismissal procedures and movement in the hallways.

## Hand Hygiene:

 Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools' offices and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other time hands are contaminated.

#### **Breakfast & Lunch:**

- Meals are free for all students.
- Students pick up breakfast in the hallway as they enter the building and eat in the classrooms
- K, 1st, 2nd, and 3rd graders eat in the cafeteria and are socially distanced from one another.
- PreK, 4th, and 5th graders eat lunch in the classroom.

# **Supplies & Devices:**

- Students are responsible for their own supplies. They may not share items with peers.
- Students are responsible for bringing their devices to school charged fully every day.

#### Visitors:

- To visit a BCPS school, visitors must have an appointment.
- Visits will be conducted remotely or outside, whenever possible.
- If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing.
- The number of people admitted to the building will be limited.