



# Berkshire Elementary School

## Student Device Guidelines



All Berkshire Elementary students are issued a Chromebook for instructional use. Please review the following guidelines. Talk to your child's teacher about any questions or concerns.

### Device Guidelines:

- The device is for instructional use and remains the property of the Baltimore County Public Schools. The device and charger must be returned when student leave BCPS. Charges may apply for any device not returned in good condition.
- If the device or charger is lost, intentionally damaged, or damaged through negligence, the family is responsible for paying for a replacement.
  - Chromebook replacement cost: \$355
  - Charger replacement cost: \$40
- Students should not write on the device or attach stickers other than the label presented.
- Guardian/Parents should monitor students' device use at home. Students should not use device while eating or drinking and the device should be kept in a safe place.
- Students are responsible for following the Technology Acceptable Use Policy which is available in the BCPS Student Behavior Handbook.
- If the device stops working, please inform the student's teacher. The teacher will inform you if a ticket should be filed or if a swap can occur.
- Device bumper cases should never be taken off.

### Bringing the device to school:

- The device is a tool used in the classroom to enhance instruction. It should be in school and ready to use when needed.
- The device should be charged **at home** using the BCPS issued charger.
- The device should be carried safely to and from school in a laptop case or bookbag. It should not be taken out or used when riding the school bus.

-----Cut Here and Return Bottom Portion to School -----

I have read and reviewed the Student Device Guidelines and discussed appropriate device use with my child.

Guardian/Parent Signature: \_\_\_\_\_

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_